



## Benesh Movement Notation for Ballet Distance Learning Course Application form

Please enrol me on BMN4Ballet distance learning course:

Unit 1  Unit 2  Unit 3  or Unit 4

First Name:

Surname:

Mailing Address:

Postcode/Zip code:

Province/County/State:

Country:

Telephone:

Email (please print clearly):

RAD Membership No.:

*(if applicable)*

Cost:

£150 per unit

or

£540 for all four units

Pay by:

Bank Transfer (see page 3) or Phone : +44 (0) 207 326 8018

I agree to abide by the Academy's general terms and conditions

As you are sending your application form by email, please select this box  and type your name as a substitute for your signature

Signature:

Date:

THE COMPLETED APPLICATION FORM (pages 1 and 2) emailed to Benesh International via email to [beneshinternational@rad.org.uk](mailto:beneshinternational@rad.org.uk).

Finance Code: 23 – CBMN – 1300

Thank you for your application for Benesh Movement Notation for Ballet Distance Learning Course. We are delighted that you want to learn Benesh notation, and would like to know a little bit about you in order to ensure that course materials and tutoring are as closely matched as possible to the needs and interests of our students.

If you are enrolling on Unit 1 please state briefly:

How you heard about Benesh Movement Notation:	
How you heard about BMN for Ballet distance learning course:	
Your dance background and experience:	
Why you would like to learn BMN (present needs, future plans etc):	
Anything else you would like to tell us:	
Name:	Date:

If you wish to pay by **bank transfer**, please follow the guidelines below:

When making your payment, please use BMN4BALLET and the SURNAME of the person taking the course (e.g., BMN4BALLET SMITH). Failure to do so can result in your payment remaining unidentified and your fees considered being outstanding. **DO NOT** use the surname of the person making the payment.

All charges must be paid by the person making the payment. When submitting your application, please attach a copy of the bank transfer confirmation to help us match the payment.

**Bank Details:**

**Account Name:** Royal Academy of Dance  
**Bank:** HSBC Bank PLC  
**Branch:** 31 Holborn Circus, London EC1N 2HR, UK

For payment from within the UK:

**Bank Account No:** 90055948  
**Sort Code:** 401158

For payment from outside the UK:

**Swift Code:** HBUKGB4194P  
**IBAN:** GB48HBUK40115890055948

*Please make transfer in Pound Sterling (GBP) only*

## **General Terms and Conditions**

1. You are normally expected to complete each unit within 8-12 weeks. Any extension to this timeframe is at the discretion of your assigned tutor. If you do not complete the unit within 12 months, you will be required to re-enrol on the course and pay the full fee again.
2. All applications and payments will be processed in order of receipt.
3. We will contact you primarily by email. If the email address on the application form is unclear, incorrect or illegible, the RAD cannot be held responsible for missed or misdirected email communications.
4. Applications are non-transferable nor refundable.
5. The Academy does not normally provide receipts unless requested to do so. An alternative for teachers is to retain a copy of their application and match it with their credit card slip / bank statement as evidence for their accountants.
6. The Academy reserves the right to alter the advertised programme and/or tutor without prior notice. The information in this and other printed or electronic brochures/notices is correct at the time of print or going online.
7. The RAD reserves the right to amend the Application Form and these Terms and Conditions.
8. Any CPD Value that an activity may carry is awarded in accordance with the Rules and Regulations of the RAD CPD Scheme. Any CPD Value accrued cannot be transferred between applicants.

## **Privacy Notice**

The Royal Academy of Dance (RAD) is committed to protecting the privacy and security of your personal information in accordance with the UK GDPR and Data Protection Act 2018 ("Data protection legislation") and any replacement legislation which may come into effect. We take care to protect the privacy of our customers, students, visitors and users of our products that communicate (online or offline) with us, in store, events, over the phone, through email, through our websites and social media platforms.

We have developed a privacy notice to inform you of the data we collect, what we do with your information, what we do to keep it secure as well as the rights and choices you have over your personal information. The full privacy policy can be found on our website:

<https://www.royalacademyofdance.org/privacy-policy/>