

Eligibility for Registered Teacher Status (RTS) of the RAD through Portfolio Submission

1. Requirements

- 1.1 Registered Teacher Status (RTS) is recognised by the Royal Academy of Dance (RAD) as a minimum standard for professional recognition as a teacher of dance. Criteria for eligibility are detailed in the document RAD Criteria for Registered Teacher Status ([Appendix 1](#)).
- 1.2 Applicants holding the following qualifications will be required to demonstrate their skills for teaching:
- Postgraduate Diploma in Education (Dance Teaching)
 - Postgraduate Certificate in Education (Dance Teaching)
 - BA (Hons) Dance Education
 - Diploma of Higher Education: Dance Education
 - Certificate of Higher Education: Dance Education
 - Certificate of Higher Education: Ballet Education

This can be demonstrated through submission of a Practical Teaching Portfolio and recording of Practical Dance Teaching.

- 1.3 Students registered on the BA (Hons) Dance Education, Diploma of Higher Education: Dance Education or Certificate of Higher Education: Dance Education, who are able to demonstrate that they have met all the criteria for eligibility for RAD RTS, can submit the portfolio application for RTS on successful completion by study of 120 credits at Certificate Level or above.
- 1.4 Academic year 2017/18:
Students who commenced their studies in the academic year 2017/18 or earlier may submit a maximum of three applications within five years of graduating with the award upon which the application is based.
- 1.5 Academic year 2018/19 and 2019/20:
Students who commence their studies in the academic year 2018/19 or 2019/20 may submit a maximum of three applications within their programme registration period.
- 1.6 Academic year 2020/21 and beyond:
The opportunity to submit an application is not available for students who commence their studies in the academic year 2020/21. Those commencing from academic year 2020/21 on the Diploma of Higher Education: Dance Education and BA (Hons) Dance Education will have the option to obtain RTS via an option module available at Level 5.
- 1.7 RTS is a membership category which allows teachers to enter students for RAD examinations.

2. Application Process

- 2.1 Application is made via Registry. Please access the application form from the website at <https://www.royalacademyofdance.org/teacher-training/after-you-apply/>
- 2.2 It is the responsibility of the applicant to ensure that the submission meets the Assessment Criteria (item 4 refers). There is no tutoring for the preparation of the submission nor is feedback given on the application outcome.
- 2.3 There is a **non-refundable** application fee of £500.
- 2.4 Completed application forms, fee and Portfolio and DVD should be sent to:
Registry (RTS Applications)
Faculty of Education
Royal Academy of Dance
36 Battersea Square
London
SW11 3RA
UK
- 2.5 In order to be considered at the RAD Awards Board of Examiners, submissions must be received by **15th December** for the March Board, or **31st July** for September Board.

3. Requirements of Portfolio and DVD

- 3.1 **The Practical Teaching Portfolio** should include evidence of the following and be arranged in individual sections which are labelled clearly:-
 - A contents page
 - Contextual details of the teaching placement (e.g the location of the school, number of teachers and students, the socio-demographic of the school, the range of classes etc)
 - Key documents provided by the teaching placement. Such documents might include school prospectus, policies for teaching, health and safety, information for parents and students, codes of conduct etc.
 - Timetable/overview of activities provided by the teaching placement.
 - A lesson plan and lesson evaluation per class should be submitted. The lesson plans and lesson evaluations should cover a period of not less than 8 weeks leading up to the filmed Practical Dance Teaching episode. You may use the lesson plan pro forma as supplied (Appendix 2) or you may choose to create your own pro-forma.
 - A lesson plan and lesson evaluation for the Practical Dance Teaching episode as shown on the DVD.
 - Copies or bibliographic reference of resources which you have used in your teaching (e.g. books, diagrams, charts, handouts, music etc).

3.2 **The Practical Dance Teaching episode** should be 45-60 minutes in duration and should be in classical ballet. A lesson plan for this class must be included as part of the Practical Teaching Portfolio.

- 3.2.1 It is expected that the class will be taught in a studio or suitable performance space with appropriate musical accompaniment.
- 3.2.2 The class should comprise of a minimum of 6 students.
- 3.2.3 The class should be the last of the 8 or more weeks.
- 3.2.4 The recording of the class should be submitted on CD, CD-R, CD-RW or DVD region 2 and must be in QuickTime MPEG-4 format.

Recordings in other formats will not be assessed.

You should ensure that you can be seen and heard clearly on the recording. Label the recording clearly with your name.

- 3.2.5 It is the responsibility of the applicant to obtain written permission of students and/or parents or guardians for the recording of the class.

4. Assessment Criteria

4.1 The Practical Teaching Portfolio and Practical Dance Teaching episode will be assessed against the following assessment criteria:-

Practical Teaching:

- Knowledge and understanding of planning, delivery and use of teaching strategies for the specific teaching context
- Knowledge and understanding of class management skills
- Effective use of feedback, in relation to the aims of the activity
- Knowledge and understanding of safe practice in dance teaching
- Accurate and effective use of dance/ballet vocabulary in a class environment
- Inspiring and correct demonstration as a teacher in a class environment

Teaching Portfolio:

- Knowledge and understanding of curriculum planning, as evidenced through lesson plans
- Knowledge and understanding of reflecting on teaching practice, with appropriate target setting
- Ability to clearly record and document teaching materials and other evidence in written form

- Ability to evaluate practice and plan for improvement
- Ability to identify issues arising from the class and suggest alternative strategies

4.2 Successful submissions will demonstrate satisfactory evidence that all assessment criteria have been met.

5. Outcome

- 5.1 Applicants will normally receive notification of the outcome of their submission after formal ratification at the next RAD Awards Board of Examiners.
- 5.2 Submission material will be returned to applicants.
- 5.3 The Faculty of Education will notify Membership of those eligible for RAD RTS. It is the students' responsibility to make formal application to Membership once this process is completed.
- 5.4 Applicants whose application was unsuccessful may submit a new application provided at least one year has elapsed since the first application.

6. Who to contact

- 6.1 For further information regarding the application process:-
Registrar of the Faculty of Education
registry@rad.org.uk Tel: +44 (0)20 7326 8049

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