

## **Student User Agreement**

All students are required to abide by the following expectations. Where relevant, parents/carers of students should ensure that their child/children understand what is expected of them when participating in virtual classes and other participatory activities.

The RAD reserves the right to suspend or withdraw permanently any student from a virtual class or activity if a student continues to demonstrate unacceptable behaviour contrary to the expectations outlined in this Agreement.

The RAD reserves the right to change this Student User Agreement at any time with immediate effect. Parents and students will be notified of any update in writing via email.

### **Agreement**

1. I will be polite and courteous to my teacher throughout the virtual class.
2. I will make sure that my parent, carer or responsible adult is with me throughout the virtual class
3. I will make sure that my device camera is turned on and I am visible to my teacher for the duration of the virtual class\*
4. I will make sure that I am ready to start the virtual class on time, and that I am dressed appropriately.
5. I will make sure that I use any IT technology sensibly and responsibly.
6. I will not take photographs or record my teacher or other students during the virtual class.
7. I will not reveal the meeting room access code/url and password to anyone.
8. I understand that in using the platform adopted by the RAD that my usage may be monitored and logged.
9. I will interact with the teacher patiently and respectfully.
10. I will end the session as soon as the teacher tells me to do so.
11. I will listen and follow the specific instructions from my tutor about how to use the online platform during the session e.g. muting my microphone
12. I will follow the instructions given from my tutor about when and how to ask for assistance or a question on the online platform during the session.
12. I understand that these expectations are designed to keep me safe, and if I do not follow the expectations that I may not be allowed to take part in any further virtual classes or activities, and my parents/carer will be informed.

\*Where this is not possible, written permission must be sought to attend without a camera on by emailing [courses@rad.org.uk](mailto:courses@rad.org.uk) with at least 48 hours' notice.