



Silver Swans Celebration

Shining a spotlight on our Silver Swans Licensees and dancers

**Thursday 31 October &
Friday 1 November 2024**

**Live Performance
Information Pack**

**ROYAL ACADEMY
OF DANCE**

KEY INFORMATION

Groups performing live must be available to attend the RAD's London headquarters (See [Appendix D](#) for venue and travel information) on **Thursday 31 October and Friday 1 November 2024**.

STEPS TO FOLLOW

- ★ **STAGE 1: Read the Information Pack** guidance thoroughly - please share with your dancers.

- ★ **STAGE 2: Group leaders** should complete an 'Expression of Interest' before the **10 June** at the following link: <https://forms.gle/AYya9RD3QHDWQQySA>

- ★ **STAGE 3: Groups selected to perform live** will be required to submit the main information online. A link will be shared in the follow-up communication (Please see [Appendix A](#) for details of what will be requested).

- ★ **STAGE 4: Each performer in the group** will need to complete a separate online registration form. A further link will be shared (Please see [Appendix B](#) with information that will be requested).

FEES

Filmed Performance – Group registration, one off fee: £60 (to cover editing and title slide creation and distribution)

Live Performance – Group deposit fee: £60, plus individual fee for each performer of £60 (includes a 1-hour ballet class with guest teacher, extended technical rehearsal and entry to two workshops)

Live Performance Audience Ticket – £8 per person

In Person Workshop Participation – £30 per person to access 2 workshops.

Pre-Recorded and Online Workshops – £30 per person

CONTACT

Learning and Participation department

Email: participate@rad.org.uk

Tel: 0207 326 8025

ABOUT THE PERFORMANCE

The performance space

The dimensions of the Aud Jepsen Studio Theatre are 12.5 x 9m (stage to the edge of the wings) and 112.5 sqm (performance area)

A selection of studio theatre images can be viewed in [Appendix C](#).

Content

There are no limitations on what can be performed in the 3-minute programme. You may choose to show class work, stage some of the RAD syllabus work, perform a variation or group dance choreography in any dance style, with the exception of tap dancing.

Entrances and Exits

All performing groups are required to rehearse entering from stage left and exiting from stage right. This will help the tech rehearsal run smoothly and the final performances.

Performers

Each group is required to have a maximum of 10 performers. All 10 performers should be age 55+ and regularly attending Silver Swans classes. Licensees may accompany their group for their warm-up class, rehearsals and placing call, however it is preferable that they are not one of the 10 performers.

Music

- How does your music end? We suggest you avoid fade outs of the music. Remember it is easy to fade out music, but you cannot fade yourself out from the stage so easily!
- You may choose any kind of music; however, if your music contains lyrics, these must not include any offensive material (i.e. sexist, racist or in other ways defamatory).
- The quality of the track you provide must be of professional standard as it will be played for the performance to the live audience.
- Your music should be submitted in an MP3 or .WAV format by 1 October. Your music should be available on YouTube with no copyright infringement issues.

Costume

Performers may wear a simple costume and use hand-held props if appropriate; however, no scenery or masks may be used. The performers costume must not make any reference to characters from films or musicals that are still in copyright. Please be mindful that the bright stage lights can cause some fabrics to become see-through.

Audience

Tickets for your supporters will be available to purchase allowing Silver Swan non-performers, family and friends to share the day with you. The performance is scheduled for Friday 1 November, between 3.45-5.15pm approximately. We will send further details in due course.

WHAT TO EXPECT

Day 1: 31 October

Class and Technical Rehearsal

You will have a 30-minute check in window where you will be met by your RAD chaperone who will accompany your group throughout the 2 days. The chaperone will provide a tour of key facilities, before you head to your assigned changing room space to get ready for the warm-up class with a guest teacher and pianist.

There will be a 1-hour Silver Swans ballet class. Licensees are able to join in or observe the class.

There will be a 15-minute break after the class for refreshments and to allow dancers to change into their performance costume, ahead of the dress rehearsal in the studio theatre.

There will be four performance groups in each dress rehearsal. Each performance group has a 15-minute slot and the remainder of the time scheduled in the Aud Jepsen Studio Theatre, will be an opportunity to watch the other performers rehearse their piece. The running order will be stated at the start of the dress rehearsal.

During the dress rehearsal you will have the opportunity to:

- Rehearse your entrance and exit from the stage (To be guided by the Licensee)
- Place the piece and walk it through without the music (To be guided by the Licensee)
- Perform your dance with the music (Guided by the technician and backstage assistant)
- Rehearse the finale! (To be guided by the artistic faculty and backstage assistant)

Day 2: 1 November

Workshops and Performance

There will be a variety of workshops to attend. Studio capacity is limited, therefore workshops will be available to pre-book in advance.

The workshops will be open to performers and non-performers.

Each group performing live will receive timings for a 15-minute slot in the studio theatre to acquaint themselves and run their piece should they wish. Music for this run-through should be held by the teacher who will connect to the stereo with the chaperone's support. The technician will not be in situ for this slot.

There will be a studio space to warm-up and stretch ahead of the performance commencing.

APPENDIX A: Group Registration Information

What will be requested?

Contact Information

- Name
- Address

General Information

- Number of performers
- Earliest arrival time on Thursday 31 October
- Name of the piece as you would like it to be detailed in the programme
- Choreographer/teacher's name as you would like it to appear in the programme

Music Information

- Title of the music
- Duration of dance performance / music
- Name of record label
- Name of the Composer/Band/Songwriter
- Is there anything else you think we ought to know about the music you are using

Technical Information

- Start position (on or off stage)
- End position (on or off stage)
- Suggested lighting colour

Agreement to non-refundable fee

APPENDIX B: Individual Performer Registration Information

What will be requested?

Performer Key Information

- Name of Performer (your name)
- Performers age (on 1 November)
- Email address
- Postal address
- Emergency Contact Details (telephone number and contact's relationship to you)
- Group Leader/Silver Swans Licensee or Group Name

Medical Information

- Medical Conditions (an opportunity to highlight any conditions that the staff and class teacher should be aware of and how best accommodated)
- Details of any major injuries and/or operations in the past year
- Permission for an authorised RAD First Aider to give any immediate and/or necessary first aid treatment.
- Agreement to a health and safety declaration

Optional Consent

- Photography and filming
- Press and PR activity
- Keeping in touch with the RAD

APPENDIX C: Aud Jepsen Studio Theatre



Photo above view – Audience entrance and exit



Photo above view – stage left (entry wings)



Photo above view – stage right (exit wings)

APPENDIX D: Getting Here

Address

Royal Academy of Dance
188 York Road
London
SW11 3JZ

By car

The Travelodge Battersea (next door to the RAD on Gartons Way) has a public parking facility which is managed by Horizon Parking. Parking spaces available 24 hours on all days, this is on a first come first served basis. Non-Travelodge guests can park in the car park at a fee, see link for prices and to make a booking:

<https://www.horizonspaces.co.uk/locations/show/3111522314>

There is short stay parking on York Place outside the Coda Residence entrance (North side) 30 minutes parking only and no return within 2 hours, **further restrictions may apply.**

There are pay and display parking bays located on York Place (East side) and Gartons Way, maximum stay of 4 hours, **restrictions may apply.** Payment is made via phone (possibly app as well). More pay and display parking bays may be located on roads around the vicinity.

Disabled car parking

There are 2 disabled parking bays on York Place located on the East side of the RAD building, allowing you to park for 3 hours, and no return within 1 hour.

There are single and double yellow lines located on Gartons Way and York Place which Blue Badge holders may be able to park on for a maximum of 3 hours, but **restrictions may apply**

Drop off and pick-up points

There is one drop off and pick-up bay/point located on the East side of the building where York Place meets York Road. This is where couriers drop off and pick up deliveries. It's a 2 minute walk to the North Entrance from the drop off and pick-up bay/point which is about 150 yards, and about the same or less to the Main Entrance.

Alternatively, attendees could be dropped off outside the North Entrance providing it is a quick drop off. The pavement is not separated from the road (step free).

By bus

Routes 44, 295, C3 and N44 stop directly outside. Further stops can be found on Plough Road for route 170.

44	Victoria Station – Battersea – Tooting Station	Every 7-11 mins
295	Ladbroke Grove – Fulham – Clapham Junction	Every 8-12 mins
C3	Clapham Junction – Imperial Wharf – Earls Court	Every 9-11 mins
170	Victoria Station – Minstead Gardens	Every 6-10 mins

By rail

The closest mainline station is Clapham Junction and is approximately 800 metres away (8 minutes' walk or 3 minutes' cycling). Take the Grant Road exit for a short walk or bus ride.

Clapham Junction is managed by South Western Trains and provides connections north-east bound to London Waterloo via Vauxhall (10-minute journey approximately) and southbound to various locations including Brighton and Southampton. It is also served by London Underground, which calls at stations including West Brompton, Kensington (Olympia), Shepherds Bush, and Willesden Junction.

By bicycle

Cycle Superhighway 8 (CS8) passes in front of the building with designated on-street cycle lanes provided on York Road and there are bike locks available on both sides of the building.

There is also a Santander Cycle Hire docking station approximately 250 metres away on Hibbert Street, and a second 400 metres away on Usk Road.

By river bus

Plantation Wharf Pier is 200 metres away, offering regular services (River Bus RB6) to and from Embankment, London Bridge, and Canary Wharf. This runs every 30 minutes during peak morning and evening periods.

Hotels and accommodation

Holiday Inn Express London – Wandsworth Riverside West Smugglers Way Wandsworth London SW18 1EG Reservations ☎+ 44 (0) 371 902 1546 info@expresswandsworth.co.uk www.ihg.com	Room rate Rates from £79 per room per night, inclusive of taxes and fees 0.8 miles from RAD
Travel Lodge - Battersea 200 York Road Battersea London SW11 3SA Reservations ☎☎0871 984 6189 www.travelodge.co.uk	Room rate Rates from £78 per room per night, inclusive of VAT Breakfast available at an additional charge 0 miles from RAD
Travel Lodge – Clapham Junction 155 Falcon Road Clapham London SW11 2PD Reservations	Room rate Rates from £80 per room per night, inclusive of VAT

☎☎0871 984 6370 www.travelodge.co.uk	Breakfast available at an additional charge 0.9 miles from RAD
The Lodge Hotel 52 – 54 Upper Richmond Road Putney London SW15 2RN ☎+ 44 (0) 20 8 874 1598 res@thelodgehotellondon.com www.thelodgehotellondon.com	
Citadines, South Kensington, London Citadines South Kensington Apart hotel London (discoverasr.com)	
The Lavender Hotel 18 Lavender Sweep London SW11 1HA ☎ + 44 (0) 20 7585 2767 info@thelavenderquesthouse.com www.thelavenderquesthouse.com	Room rate Rooms from £70 per room per night 1 mile from RAD
Premier Inn London Putney Bridge 3 Putney Bridge Approach London SW6 3JD ☎☎0333 321 127 www.premierinn.co.uk	Room rate Rooms from £120 per night 2.1 miles from RAD
Doubletree Hilton, Chelsea Imperial Road Imperial Wharf London SW6 2GA ☎☎+44 (0) 20 7411 2200 www.jurysinns.com	Room rate Rates available on request 1.4 miles from RAD
Hotel Rafayel, Battersea 34 Lombard Road London SW11 3RF ☎☎+44 (0) 20 7 801 3600 reservations@hotelrafayel.com www.hotelrafayel.com	Room rate Rates available on request 0.4 miles from RAD
Useful accommodation websites : www.londontouristboard.com/accommodation www.airbnb.co.uk www.booking.com/London-Accommodation www.trivago.co.uk/London-Accommodation	
Rates applicable at the time of distribution	